



BANGLADESH TECHNICAL EDUCATION BOARD
Agargoan, Dhaka-1207.

4-YEAR DIPLOMA-IN-ENGINEERING PROGRAM
SYLLABUS (PROBIDHAN-2016)

CHEMICAL TECHNOLOGY

TECHNOLOGY CODE: 663

2nd SEMESTER

DIPLOMA IN ENGINEERING
PROBIDHAN-2016

CHEMICAL TECHNOLOGY (663)

2nd SEMESTER

Sl. No	Subject Code	Name of the subject	T	P	C	Marks				Total
						Theory		Practical		
						Cont. assess	Final exam	Cont. assess	Final exam	
1	65811	Social Science	3	0	3	60	90	0	0	150
2	65722	Communicative English	1	3	2	20	30	50	0	100
3	65912	Physics -1	3	3	4	60	90	25	25	200
4	65921	Mathematics -2	3	3	4	60	90	50	0	200
5	66611	Computer Application	0	6	2	0	0	50	50	100
6	66321	Basic Stoichiometry	1	3	2	20	30	25	25	100
7	66322	Safety in Chemical Industry	1	3	2	20	30	25	25	100
Total			12	21	19	240	360	225	125	950

OBJECTIVE

To provide opportunity to acquire knowledge and understanding on :

- importance of civics and its relationship with other social sciences
- The relationship of an individual with other individuals in a society
- social organizations, state and government
- rule of law, public opinion and political parties
- UNO and its roles
- The basic concepts and principles of economics and human endeavor in the economic system.
- The realities of Bangladesh economy and the current problems confronting the country.
- The role of Diploma Engineers in industries.
- our motherland and its historical background
- good citizenship through practicing our socio- economic culture
- liberation war and its background
- nationalism and life style of the nation

SHORT DESCRIPTION

Civics and Social Sciences; Individual and Society; Nation and Nationality; Citizenship; state and government; Law; Constitution; Government and its organs; public Opinion; Political Party; UNO and its organs; Scope and importance of Economics; Basic concepts of Economics- Utility, Wealth, Consumption, income wages, salary, value in use and savings; Production – meaning, nature, factors and laws; Demand and Supply; market equilibrium, national income, Current economic problems of Bangladesh; Role of Diploma Engineers in the economic development of Bangladesh; Occupations and career planning; Engineering team.

Part-1 (Civics)**1. Understand the meaning and scope of civics and inter relations of social sciences.**

- 1.1 Define civics and social science.
- 1.2 Explain the importance of civics in the personal and social life of an individual.
- 1.3 Describe the relationship of all social science (civics, Economics, political science, Sociology, ethics)

2. Understand the relationship of the individual with the society, Nationality and nation, Rights and duties of a citizen.

- 2.1 Define the concept (individual, society, socialization, Nation, Nationality, citizen and citizenship).
- 2.2 State the relationship among the individuals in the society.
- 2.3 Discuss the methods of acquiring citizenship and state the causes of losing citizenship
- 2.4 Describe the rights of a citizen and state the need for developing good citizenship.

3. Appreciate the relationship between the state and government, law and organs of government.

- 3.1 Meaning the state, government and law
- 3.2 Discuss the elements of state.
- 3.3 Discuss the classification of the forms of government
- 3.4 Distinguish between cabinet form of Government and presidential form of government.
- 3.5 Describe the main organs of Government (legislature, Executive and judiciary)
- 3.6 Discuss the sources of law

4. Understand and the classification of constitution

- 4.1 Define the Constitution.
- 4.2 Explain the deferent form of Constitution
- 4.3 Explain state the salient feature of Bangladesh constitution.
- 4.4 Define the fundamental rights of Bangladesh constitution.
- 4.5 Meaning of human rights.

5. Understand the role of UNO in maintaining world peace

- 5.1 Explain the major functions of UNO.
- 5.2 State the composition and functions of General Assembly.
- 5.3 Describe the Composition and functions of Security Council.
- 6.4 Discuss the role of Bangladesh in the UNO.

6. Understand the role of Ethics values and good governance

- 6.1 Define the values, ethics and good governance.
- 6.2 Discuss the role of government to establish good governance

Part-2 (Economics)

1. Understand the fundamental concepts of economics.

- 1.1 Define the Microeconomics and Macroeconomics.
- 1.2 Discuss the definition of Economics as given by eminent economists.
- 1.3 Describe the importance of economics for Technical Student.
- 1.4 Define commodity, utility, value, wealth, consumption, income, savings, wages, value in use, value in exchange and salary.
- 1.5 Differentiate between value in use and value in exchange.
- 1.6 Explain wealth with its characteristics.

2. Understand the production process and the concept of the law of diminishing returns in the production process.

- 2.1 Discuss production mode and process
- 2.2 Explain the nature of different factors of production.
- 2.3 Discuss production function.
- 2.4 Discuss the law of diminishing returns.
- 2.5 State the application and limitations of the law of diminishing returns.
- 2.6 Describe the law of production (increasing constant and diminishing).

3. Understand the concept of demand, supply and utility.

- 3.1 Define the term, “demand and supply”.
- 3.2 Explain the law of demand and supply .
- 3.3 Draw the demand and supply curve.
- 3.4 Discuss Market equilibrium.
- 3.5 Define the utility, total and marginal utility
- 3.6 Illustrate the law of diminishing utility.
- 3.7 Explain the law of diminishing marginal utility

4. Understand national income.

- 4.1 Define nation income.
- 4.2 Explain how to measure national income.
- 4.3 Discuss GNP, GDP and NNP.
- 4.4 Discuss economic development and growth

5. Understand the current issues and the availability and use of natural resource in the economic development of Bangladesh

- 5.1 Define rural and urban economics.
- 5.2 Identify major problems of rural and urban economy.
- 5.3 Explain the migration of rural population to urban areas.
- 5.4 List of the Natural resource of Bangladesh and classify them according to sources of availability.
- 5.5 Explain the importance of the mine, forest and water resources and potential uses for sustainable development.

6. Role of a Diploma Engineer in the Development of Bangladesh Economy.

- 6.1 Explain the concept of the term, “Engineering team”
- 6.2 Identify the functions of Engineers, Diploma Engineers, craftsmen forming the engineering team.
- 6.3 Discuss the role of a Diploma Engineer in the overall economic development of Bangladesh.
- 6.4 Explain socio-economic status of a diploma Engineer.

Part-3 ((Bangladesh: History& Culture)

সংক্ষিপ্ত বিবরণী

ইতিহাস

- ইতিহাসের সংজ্ঞা।
- বাংলাদেশের আবহাওয়া ও অধিবাসী।
- বাংলায় ইংরেজ শাসন ক্ষমতালভ ও প্রতিষ্ঠা।
- ব্রিটিশ বিরোধী সশস্ত্র প্রতিরোধ আন্দোলন; সংস্কার আন্দোলন ও জাতীয়তাবাদেও বিকাশ এবং বাংলার নবজাগরণ; বঙ্গভঙ্গ ও বঙ্গভঙ্গ উত্তরকালে বাংলার রাজনীতি ও দেশ বিভাগ।
- পাকিস্তান আমলে বাংলাদেশ, বঙ্গবন্ধুর নেতৃত্বে বাংলাদেশের মুক্তি সংগ্রাম ও স্বাধীনতালভ।

সংস্কৃতি

সংস্কৃতি, সভ্যতার সংজ্ঞা, সংস্কৃতির প্রকরণ, ভাষা আন্দোলন উত্তর বাংলার সংস্কৃতি, স্বাধীনতা উত্তর বাংলাদেশের সংস্কৃতির বিবর্তন, বাংলাদেশের সংস্কৃতিতে প্রত্নতাত্ত্বিক নিদর্শন ও ক্ষুদ্র নৃতাত্ত্বিক গোষ্ঠীসমূহ।

সহায়ক পুস্তক

হক, মোজাম্মেল “পৌরনীতি”- হাসান বুক হাউস
প্রফেসর এমাজউদ্দিন “রাষ্ট্রবিজ্ঞান” আজিজিয়া লাইব্রেরী
আলী, মাসুম “অর্থনীতি”
চক্রবর্তী, মনতোষ- “প্রিন্সিপলস অব ইকোনোমিক্স”
মার্শাল, আলফ্রেড, -“ প্রিন্সিপলস অব ইকোনোমিক্স”
রহমান, আনিসুর -“অর্থনীতি”
রহিম, চৌধুরী, মাহমুদ ও ইসলাম, “বাংলাদেশের ইতিহাস (পরিবর্তিত ও পরিমার্জিত)” ; নওরোজ কিতাবিস্তান, আগস্ট, ১৯৯৯।
কে, আলী “বাংলাদেশের ইতিহাস”; আজিজিয়া বুক ডিপো, ২০০১।
সিরাজুল ইসলাম, “বাংলাদেশের ইতিহাস-১৭০৪-১৯৭১”; ১ম, ২য় ও ৩য় খন্ড; বাংলাদেশ এশিয়াটিক সোসাইটি, ফেব্রুয়ারি ২০০০।
কো-আন্টোনভা, প্রি, কতোভস্কি, “ভারত বর্ষের ইতিহাস”; প্রগতি প্রকাশন, ১৯৮৮।
গোপাল হালদার; “সংস্কৃতির রূপান্তর”; মুক্তধারা, মে ১৯৮৪।
মোতাহের হোসেন চৌধুরী, “সংস্কৃতি কথা”; নওরোজ কিতাবিস্তান, জানুয়ারি ১৯৯৮।
গোপাল হালদার, “বাংলা সাহিত্যের রূপরেখা-১ম ও ২য় খন্ড”; মুক্তধারা।

Full Marks: 100 (Practical-50.Theoretical-50)

Introduction

This Course Will Provide A Unique Foundation In The Basic Level For Developing Listening, Speaking, Reading And Writing Skills Into Some Of More Specialized And Advanced Capabilities Of Basic Operation In Communication.

Theory Part

Total Mark:	: 50
Continuous Assessment	: 20
Final Exam	: 30

Objectives:

After The Completion of the Module, Learners Will Be Able To Develop-

- # Creative Writing Ability
- # Transferring Information, Ideas And Knowledge
- #Communicative Competence Effectively In The Workplace Situation.

1.Comprehension For Reading Task (Mark:10)

(Text May Be Taken From Contemporary Journals, Editorial of News Papers Or From Online Resources)

Test Items:

1. MCQ (Guessing Meaning from Context)
2. Rearranging
3. Gap-Filling (With Clues or Without Clues)
4. Answering Questions
5. Summarizing

2. Composition (Mark: 20)

The Following Are The Topic Title Introduced For Writing Task:

1. Introduce Formal/Informal Greeting & Farewell
2. Describe The Idea Of Communication & Presentation Skills
3. Write Paragraph On The Basis Of Comparison and Contrast
4. Narrate Process, Stories And Interpreted Charts, Graphs.
5. Write Letters to the Print and Electronic Media
6. Write Letters of Advice, Complaints, Inquiry, Order and Cancellation
6. Prepare Seven Days Weather Report.
7. Make An Attractive Poster For The People Giving Advice To Protect The Environment.
8. Prepare A Series Of Questions About Personal Information, Place Of Interest, Foods, Hobby And Employment Opportunity.
9. Write Dialogue On The Following Situations
 - # About Exchanging Views With A Person And Introducing One Narrating Daily Activities
 - # Meeting At The Train Station & Asking Question About The Departure And Arrival Of The Train To The Station Manager
 - # Meeting at The Airport And Asking The Flight Schedule
 - # Getting To The Hotel And Asking For A Reservation
 - # Social Language for Telephonic Conversation
 - # Talking About the Weather, Trips & Sight Seeing
 - # Asking Permission and Making Request.
 - # Talking About Office and Office Manner
 - # Talking About Etiquette and Manner
10. Prepare Job Application With A Complete CV For Job Suitable For You.

Practical Part:

Objectives:

- 1.Communicate The Areas That Learners Encounter In Real Life Situation.**
- 2.Reinforce The Basic Language Skills Of Listening And Speaking.**
- 3.Integrate ICT As Tools In Learning Language.**

Course Content

Unit	Lesson	Title
1. Use Of Dictionary	Define Dictionary	1.1 Know How To Use A Dictionary 1.2 Learn At Least 10 Words In A Day With Correct Pronunciation (Follow The Link : Www.Marriunm-Englishdictionary.Com)
2. Basic Vocabulary Practice	Basic Words For Communication By ODGENS	2.1 Use 10 Most Common Formulas (Structure) To Write Correct Sentence. (Follow The Link: Www.Odgenbasicvocabulary.Com Www.Grammarly.Com)
3.Listening Skill Practice	Listen To The Audio Video Presentation On Current Real Life Situation	3.1 Practice Audio Video Conferencing Activities. 3.2. Communicate With The English Speaking People Online (Link: Www.Speaking24.Com)
4. Speaking Skill Practice (Self Interpretation)	Introduce Yourself With The Vocabulary Prescribed By ODGENS	4.1 Browse Vocabulary Related Phrases To Introduce You. (Link : Www.Youtube.Com/Let Me Introduce Myself)
5. Listening Skill Practice	Listen To The Weather Reports, Sports Commentary In The English TV Channels.	5.1 Prepare Seven Days Weather Report For The Place You Are Staying. 5.2. Make Some Attractive Poster To Protect The Environment.
6. Speaking Skill Practice	Identify Formal And Informal Social Language	6. 1 Practice Conversation Emphasizing On Greetings & Farewell (Link- Www.Esl.Guide@About.Com) 6.2 Take Part In Audio Video Conferencing Activities 6.3 Ask Questions About Personal Information, Place Of Interest, Food, Hobby, Employment Opportunity With Foreign Friends Using Social Media.
7. Writing Skill Practice	Develop Paragraph	7.1 Develop Paragraph On The Basis Of Comparison, Contrast And Analysis. Check Plagiarism Wordiness By The Correction Software (Www.Grammarly.Com) 7.2. Write E-Mail, Send And Reply E-Mail

8. Listening Skill Practice	Watch Short Films, Documentary And Listen To The English Music(With Lyric) To Practice In A Group	8.1 Listen To Hard Talk, Interview 8.2. Prepare A Series Of Questions To Interview A Celebrity 8.3. Down Load Documentary From Www.Youtube.Com/Education
9.Presentation	Define Presentation	9.1 Edutain/Entertain Yourself Preparing A Documentary In A Group With The Activities Done During The Period Of Class Hours In The Lab For Communicative English.

Evaluation:

Students Can Be Evaluated Individually Or In A Group On The Basis Of Performance Done In The Lab. Furthermore, They May Be Given Online Test Using Authenticated Websites Like www.Britishcouncil.Org/Education/Blog/Podcast/News/Weather, www.Englishteststore.Com, www.Ieltsexam.Com

Lab-Facilitator, 30 Students In A Group:

Physical Facility	Size (In Ft)	Area (In Sq Ft)
Class Room Cum Laboratory	15 × 20	300
Library	15 × 20	300
Wash Room	4 × 7	28

Lists Of Equipments And Resources For 30 Learners:

Personal Computers With Accessories	15
Projector Multimedia	01
Printer	01
Scanner	01
Modem	01
Essential Software	01 Set
Internet Connection For Each Computer	Broad Band/Dial Up
Camera (Digital)	01
Video Conferencing Equipments	01 Set
TV Card	01
Satellite Cable Connection	01
Head Phone	15
Related Books And Journals	01
First Aid Box	01

Reference:

www.Britishcouncil.Org, www.Marium-Websters.Com, www.Compellingconversation.Com,
www.Esl.Guide@About.Com, www.Bbc.Com/News, www.Speaking24.Com, www.Itutor.Com,
www.Ieltsexam.Com, www.Englishteststore.Com, www.Ginger.Com, www.Grammarly.Com

(Note: This Course May Be Introduced After Fourth Semester Coz It Needs Some Maturity Of The Students To Adopt With The Course Materials And The Contents. These Themes Are Suggestive Not Prescriptive.)

OBJECTIVES

- To develop the students a background of basic science i.e. Physics required for understanding technological subjects.
- To develop a working knowledge of common engineering and industrial materials and to enable to determine through experiments the properties of such materials.
- To develop through experiments an understanding of fundamental scientific concept.
- To develop a basic knowledge and concept of physical properties of common engineering and industrial materials.

SHORT DESCRIPTION

Measurement, Units; Vector and Scalar quantities; Motion and Equations of motion; Force and Newton's Laws of motion; Gravity and Gravitation; Simple Harmonic motion; Hydrostatics; Surface tension and viscosity; Pressure, Sound; wave and sound Concepts and nature of sound, Velocity of sound, Ultrasonic.

DETAIL DESCRIPTION**THEORY :****1. PHYSICAL WORLD AND MEASUREMENT**

- 1.1. Nature of Physical World.
- 1.2. Scope and Excitement of Physics.
- 1.3. Few Terms about Physics.
- 1.4. Physics and other world of Technological Knowledge.
- 1.5. Principle of Measurement.
- 1.6. Fundamental and Derived Quantities and Units.
- 1.7. Dimensions of Units.
- 1.8. Errors in Measurement.

2. SCALAR AND VECTOR QUANTITIES

- 2.1 Define vector and scalar quantities with examples.
- 2.2 Show the various representations of the vector quantities; and representation of a vector by unit vector.
- 2.3 Find and explain the resultant of two vectors in different directions.
- 2.4 Resolve a vector into horizontal & vertical component.
- 2.5 Explain the dot and cross product of two vectors.
- 2.6 Define laws of triangle of vector.

3. MOTION AND EQUATIONS OF MOTION

- 3.1 Define rest and motion
- 3.2 Classify and explain of motion.
- 3.3 Define and explain displacement, speed, velocity, acceleration and retardation.
- 3.4 Deduce the relationship between displacement, velocity, acceleration and retardation from these definitions.
- 3.5 Motion of a Projectile.
- 3.6 Equation of motion of a freely moving body thrown obliquely vertically upward or motion of a projectile.
- 3.7 Define angular velocity and linear velocity with their units.
- 3.8 Deduce the relation between angular velocity and linear velocity.
- 3.9 Define centripetal and centrifugal force with examples.

- 3.10 Prove that centrifugal force = $\frac{mv^2}{r}$
- 3.11 State and explain the laws of falling bodies and mention the equation of motion of a body when it is projected vertically upwards or downwards.

4. NEWTON'S LAWS OF MOTION FORCE AND FRICTION

- 4.1 Define force.
- 4.2 State Newton's laws of motion.
- 4.3 Define different units of force and their correlation and also mention the dimension of force.
- 4.4 Prove $P=mv$, from Newton's 2nd law of motion.
- 4.5 Find out the resultant of parallel forces.
- 4.6 Define inertia and momentum
- 4.7 State and prove the principles of conservation of momentum.
- 4.8 Define friction and describe the different kinds of friction.
- 4.9 Define the co-efficient of static friction.
- 4.10 Show that the co-efficient of static friction is equal to the tangent of angle of repose
- 4.11 State the merits and demerits of friction.

5. GRAVITY AND GRAVITATION

- 5.1 Define and explain the Kepler's Law.
- 5.2 Define gravity and gravitation.
- 5.3 Define and determine the gravitational constant (G) and also mention its units and dimension.
- 5.4 Define acceleration due to gravity 'g' and also mention its units and dimension.
- 5.5 Discuss the variation of 'g' at different places.
- 5.6 Define mass and weight with their units and dimension.
- 5.7 Distinguish between mass and weight.
- 5.8 Define and explain gravitational potential and escape velocity

6. SIMPLE HARMONIC MOTION (SHM)

- 6.1 Define Periodic and simple harmonic motion (SHM).
- 6.2 State the characteristics of SHM.
- 6.3 Describe a simple pendulum and a second pendulum.
- 6.4 Define effective length, amplitude, phase, complete oscillation, period of oscillation, frequency.
- 6.5 State and explain the laws of simple pendulum.
- 6.6 Motion of simple pendulum and its time period.

7. WORK, POWER AND ENERGY

- 7.1 Define work, power and energy.
- 7.2 State the units and dimensions of work, power and energy.
- 7.3 State and prove the principle of the conservation of energy.
- 7.4 Define potential energy (PE) and kinetic energy (KE).
- 7.5 Derive the equation of potential and kinetic energy.
- 7.6 Recognize that the useful work can be found from:

$$\text{Efficiency} = \frac{\text{output work}}{\text{input work}} \times 100.$$

8. ELASTICITY

- 8.1 Name some of the general and special properties of matter.
- 8.2 Define Elasticity and Elastic limit.
- 8.3 Define perfectly elastic body and perfectly rigid body.
- 8.4 Define stress and strain with their units and dimensions.
- 8.5 State and explain the Hook's law.
- 8.6 Describe various kinds of modulus of elasticity.
- 8.7 Mention the units and dimensions of modulus of elasticity.
- 8.8 Define and explain Poisson's ratio.

9. HYDROSTATICS

- 9.1 Define pressure as force per unit area and state that it is measured in N/m^2 or Pascal.
- 9.2 State characteristics of liquid pressure.
- 9.3 Establish the pressure at a point in a fluid depend upon the density of the fluid, the depth in the fluid and acceleration due to gravity.
- 9.4 Surface tension and surface energy, Angle of contact.
- 9.5 Capillarity and theory of capillarity.
- 9.6 Viscosity and co-efficient of viscosity.
- 9.8 Necessity of viscosity.

10. WAVE AND SOUND

- 10.1 Wave and wave motion.
- 10.2 Transverse wave and longitudinal wave.
- 10.3 Some definitions relating waves.
- 10.4 Progressive wave and stationary waves.
- 10.5 Equation of progressive wave.
- 10.6 Sound and production of sound.
- 10.7 Sound is a longitudinal traveling wave.
- 10.8 Interference of sound: Constructive and Destructive interference.
- 10.9 Define beats and Mechanism of formation of beats.

11. SOUND AND VELOCITY OF SOUND

- 11.1 Identify that sound is produced by vibration and travels through a medium as a longitudinal wave.
- 11.2 Recognize that sound can be produced of different pitches (frequencies) & that the human ear has an audible frequency range covering approximately 20 Hz to 20 KHz.
- 11.3 State the approximate frequency range for
 - a. infrasonic sound, b. Ultrasonic (supersonic) sound.
- 11.4 Explain how sound is absorbed, reflected & refracted by different types of surface.
- 11.5 Describe the practical uses of echo sounding devices.
- 11.6 Define velocity of sound.
- 11.7 State the velocity of sound at NTP in still air.
- 11.8 Compare the effects of pressure, temperature & humidity on the velocity of sound in air.

PRACTICAL

1. Determine accurate diameter/side of an object using vernier calipers.
2. Measure the area of cross section of a wire by micrometer screw gage.
3. Measure the thickness of a glass plate by speedometer.
4. Verify the law of parallelogram of forces by a force board.
5. Draw $L-T^2$ graph and determine the value of “g” by using a simple pendulum.
6. Determine the coefficient of static friction.
7. Determine Young’s modulus of a steel wire by Searle’s apparatus.
8. Determine gravity of a solid heavier than and insoluble in water by hydrostatic balance.
9. Determine specific gravity of a liquid by specific gravity bottle.
10. Determine velocity of sound by resonance air column method.

REFERENCE BOOKS:

1. Higher Secondary Physics - First Part - by Dr. Shahjahan Tapan
2. A Text Book of Properties of matter -By N Subrahmanyam and Brij Lal
3. A Text Book of Sound -By N Subrahmanyam and Brij Lal
4. Higher Secondary Physics- First Part -by Prof. Golam Hossain Pramanik
5. Higher Secondary Physics- First Part -by Ishak Nurfungnabi

OBJECTIVES

- To enable in solving the simultaneous equations with the help of determinant and matrix.
- To make understand the exponential series.
- To provide ability to apply the knowledge of differential calculus in solving problem like slope, gradient of a curve, velocity, acceleration, rate of flow of liquid etc.
- To enable to apply the process of integration in solving practical problems like calculation of area of a regular figure in two dimensions and volume of regular solids of different shapes.

SHORT DESCRIPTION

Algebra : Determinants, Matrix, Exponential Series.

Trigonometry : Inverse circular functions, Properties of triangle and solution of triangles.

Differential Calculus : Function and limit of a function, differentiation with the help of limit, differentiation of functions, geometrical interpretation of $\frac{dy}{dx}$, successive differentiation and Leibnitz theorem, partial differentiation.

Integral Calculus : Fundamental integrals, integration by substitutions, integration by parts, integration by partial fraction, definite integrals.

DETAIL DESCRIPTION**ALGEBRA :****1 Apply determinants to solve simultaneous equations.**

- 1.1 Expand a third order determinant.
- 1.2 Define minor and co-factors.
- 1.3 State the properties of determinants.
- 1.4 Solve the problems of determinants.
- 1.5 Apply Cramer's rule to solve the linear equation.

2 Apply the concept of matrix.

- 2.1 Define matrix, null matrix, unit matrix, square matrix. column matrix, row matrix, inverse matrix, transpose matrix, adjoin matrix, rank of a matrix, singular matrix.
- 2.2 Explain equality, addition and multiplication of matrix.
- 2.3 Find the rank of a matrix.
- 2.4 solve the problems of the following types:
 - i) Solve the given set of linear equations with the help of matrix.
 - ii) Find the transpose and adjoin matrix of a given matrix.

3 Understand exponential series.

- 3.1 Define e.
- 3.2 Prove that e is finite and lies between 2 and 3.
- 3.3 Prove that $e^x = 1 + \frac{x}{1} + \frac{x^2}{2} + \frac{x^3}{3} + \frac{x^4}{4} + \dots$ to ∞
- 3.4 Solve problems of the followings types :
 - i) $1 + \frac{1}{2} + \frac{1}{4} + \frac{1}{6} + \dots$ to ∞
 - ii) $\frac{1}{2} + \frac{1+2}{3} + \frac{1+2+3}{4} + \frac{1+2+3+4}{5} + \dots$ to ∞

TRIGONOMETRY

4 Apply the concept of inverse circular function.

- 4.1 Explain the term inverse circular function and principal value of a trigonometrical ratio.
- 4.2 Deduce mathematically the fundamental relations of different circular functions.
- 4.3 Convert a given inverse circular function in terms of other functions.
- 4.4 Prove mathematically

$$\text{i) } \tan^{-1} x + \tan^{-1} y = \tan^{-1} \frac{x+y}{1-xy}.$$

$$\text{ii) } \tan^{-1} x + \tan^{-1} y + \tan^{-1} z = \tan^{-1} \frac{x+y+z-xyz}{1-xy-yz-zx}$$

$$\text{iii) } \sin^{-1} x + \sin^{-1} y = \sin^{-1} \left(x\sqrt{1-y^2} + y\sqrt{1-x^2} \right)$$

$$\text{iv) } 2 \tan^{-1} x = \sin^{-1} \frac{2x}{1+x^2} = \cos^{-1} \frac{1-x^2}{1+x^2} = \tan^{-1} \frac{2x}{1-x^2}$$

4.5 Solve problems of the following types.

$$\text{a) } 2 \tan^{-1} \frac{1}{3} + \tan^{-1} \frac{1}{4} = \frac{\pi}{4}$$

$$\text{b) } \cos \tan^{-1} \cot \sin^{-1} x = x.$$

c) Prove that the area of the segment cut from a circle of radius r by a chord at a distance d from the centre is given by

$$K = r^2 \cos^{-1} \frac{d}{r} - d\sqrt{r^2 - d^2}$$

5 Apply the principle of properties of triangles.

5.1 Prove the followings identities :

$$\text{i) } \frac{a}{\sin A} = \frac{b}{\sin B} = \frac{c}{\sin C} = 2R.$$

$$\text{ii) } a^2 = b^2 + c^2 - 2bc \cos A$$

$$\text{iii) } a = b \cos C + c \cos B.$$

$$\text{v) } \Delta = \frac{1}{2} bc \sin A.$$

5.2 Establish the followings.

$$\text{a) } \tan \frac{A}{2} = \sqrt{\frac{(s-b)(s-c)}{s(s-a)}}$$

$$\text{b) } \tan \frac{B-C}{2} = \frac{b-c}{b+c} \cot \frac{A}{2}$$

$$\text{c) } \Delta = \frac{abc}{4R}$$

5.3 Solve the problems of the following types:

$$\text{i) } \text{Prove } \cos(B-C) + \cos A = \frac{bc}{2R}$$

ii) An object experiences two forces F_1 and F_2 of magnitude 9 and 13 Newtons with an angle 100° between their directions. Find the magnitude of the resultant R .

DIFFERENTIAL CALCULUS

6 Understand the concept of functions.

- 6.1 Define constant, variable, function, domain, range
- 6.2 Solve problems related to functions.

7 Understand the concept of limits.

- 7.1 Define limit and continuity of a function.
- 7.2 Distinguish between $\lim_{x \rightarrow a} f(x)$ and $f(a)$.

7.3 Establish (i) $\lim_{x \rightarrow 0} \frac{\sin x}{x} = 1$

(ii) $\lim_{x \rightarrow 0} \frac{\tan x}{x} = 1$

8 Understand differential co-efficient and differentiation.

8.1 Define differential co-efficient in the form of

$$\frac{dy}{dx} = \lim_{h \rightarrow 0} \frac{f(x+h) - f(x)}{h}$$

8.2 Find the differential co-efficient of algebraic and trigonometrical functions from first principle.

9 Apply the concept of differentiation.

9.1 State the formulae for differentiation:

- (i) sum or difference
- (ii) product
- (iii) quotient
- (iv) function of function
- (v) logarithmic function

9.2 Find the differential co-efficient using the sum or difference formula, product formula and quotient formula.

9.3 Find the differential co-efficient function of function and logarithmic function.

10 Apply the concept of geometrical meaning of $\frac{dy}{dx}$

10.1 Interpret $\frac{dy}{dx}$ geometrically.

10.2 Explain $\frac{dy}{dx}$ under different conditions

10.3 Solve the problems of the type:

A circular plate of metal expands by heat so that its radius increases at the rate of 0.01 cm per second. At what rate is the area increasing when the radius is 700 cm ?

11 Use Leibnitz's theorem to solve the problems of successive differentiation.

11.1 Find 2nd, 3rd and 4th derivatives of a function and hence find n-th derivatives.

11.2 Express Leibnitz's theorem

11.3 Solve the problems of successive differentiation and Leibnitz's theorem.

12 Understand partial differentiation.

12.1 Define partial derivatives.

12.2 State formula for total differential.

12.3 State formulae for partial differentiation of implicit function and homogenous function.

12.4 State Euler's theorem on homogeneous function.

12.5 Solve the problems of partial derivatives.

INTEGRAL CALCULUS

13 Apply fundamental indefinite integrals in solving problems.

13.1 Explain the concept of integration and constant of integration.

13.2 State fundamental and standard integrals.

13.3 Write down formulae for:

- (i) Integration of algebraic sum.
- (ii) Integration of the product of a constant and a function.

13.4 Integrate by method of substitution, integrate by parts and by partial fractions.

13.5 Solve problems of indefinite integration.

14 Apply the concept of definite integrals.

14.1 Explain definite integration.

14.2 Interpret geometrically the meaning of $\int_a^b f(x) dx$

14.3 Solve problems of the following types:

$$(i) \int_0^{\pi/2} \cos^2 x \, dx.$$

$$(ii) \int_0^1 \frac{(\sin^{-1} x)^2}{\sqrt{1-x^2}} dx$$

P* = Practical continuous assessment

		Reference	
SL No	Athour	Title	Publication
01	S. P Deshpande	Mathematics for Polytechnic Students	Pune Vidyarthi Graha Prakashan
02	H. K. Das	Mathematics for Polytechnic Students (Volume I)	S.Chand Prakashan
03	Shri Shantinakaran	Engg. Maths Vol I & II	S.Chand & Comp
04	Dr. B M Ekramul Haque	Higher Mathematics	Akshar Patra Prakashani
05	Md. Abu Yousuf	Differential & Integral Calculus	Mamun Brothers

OBJECTIVES

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SHORT DESCRIPTION

DETAIL DESCRIPTION

1. Operate a personal Computer

1.1 Start up a Computer

- 1.1.1 **Peripherals** are checked and connected with system unit
- 1.1.2 Power cords / adapter are connected properly with computer and power outlets socket
- 1.1.3 Computer is switched on gently.
- 1.1.4 PC **desktop / GUI settings** are arranged and customized as per requirement.

1.2 Operate Computer

- 1.2.1 Files and folders are created.
- 1.2.2 Files and folders are **manipulated** as per requirement.
- 1.2.3 Properties of files and folders are viewed and searched.
- 1.2.4 Control panel settings are practiced.
- 1.2.5 **Memory devices** are formatted as per requirement.

1.3 Shutdown computer

- 1.3.1 unsaved file and folders are closed
- 1.3.2 Open software is closed and hardware devices are switched off.
- 1.3.3 Computer is switched off gently.
- 1.3.4 Power at the respective power outlets is switched off.

2. Type text and documents in English and Bangla.

2.1 Install the Typing Tutor software

- 2.1.1 Required **Hardware** and **software** are ready to use.
- 2.1.2 Typing tutor software are collected and selected
- 2.1.3 English Typing tutor software is installed.
- 2.1.4 Specialized Bangla Typing tutor software is installed.

2.2 Practice text typing in English and Bangla

- 2.2.1 Typing tutor software is started.
- 2.2.2 English Home key drilling are practiced systematically
- 2.2.3 Intermediate level typing speed(25 cps) are achieved.
- 2.2.4 Specialized Bangla Typing tutor / software are installed.
- 2.2.5 Bangla Home key typing are practiced systematically
- 2.2.6 Text documents are typed repeatedly for increasing typing speed.

2.3 Type documents

- 2.3.1 **Word processor** is started.
- 2.3.2 Text document are typed.
- 2.3.3 Intermediate level typing speed (30 cps) in English and (20 cps) in Bangla are achieved.

3. Operate Word Processing Application

3.1 Create documents:

- 3.1.1 Word-processing application are opened.
- 3.1.2 **Documents** are created.

- 3.1.3 Data are added according to information requirements.
- 3.1.4 Document templates Used as required.
- 3.1.5 Formatting tools are used when creating the document.
- 3.1.6 Documents are Saved to directory.

3.2 Customize basic settings to meet page layout conventions:

- 3.2.1 Adjust page layout to meet information requirements
- 3.2.2 Open and view different toolbars
- 3.2.3 Change **font format** to suit the purpose of the document
- 3.2.4 Change alignment and line spacing according to document information requirements
- 3.2.5 Modify margins to suit the purpose of the document
- 3.2.6 Open and switch between several documents

3.3 Format documents

- 3.3.1 Use formatting features and styles as required.
- 3.3.2 Highlight and copy text from another area in the document or from another active document
- 3.3.3 Insert headers and footers to incorporate necessary data
- 3.3.4 Save document in another **file format**
- 3.3.5 Save and close document to **a storage device**.

3.4 Create tables:

- 3.4.1 Insert standard table into document
- 3.4.2 Change cells to meet information requirements
- 3.4.3 Insert and delete columns and rows as necessary
- 3.4.4 Use formatting tools according to style requirements

3.5 Add images:

- 3.5.1 Insert appropriate **images** into document and customize as necessary
- 3.5.2 Position and resize images to meet document formatting needs

3.6 Print information and Shutdown computer:

- 3.6.1 *Printer* is connected with computer and power outlet properly.
- 3.6.2 Power is switched on at both the power outlet and printer.
- 3.6.3 Printer is installed and added.
- 3.6.4 Correct printer settings are selected and document is printed.
- 3.6.5 Print from the printer spool is viewed or cancelled and
- 3.6.6 Unsaved data is saved as per requirements.
- 3.6.7 Open software is closed and computer hardware devices are shut downed.
- 3.6.8 Power at the respective power outlets is switched off.

4. Operate Spreadsheet application

4.1 Create spreadsheets

- 4.1.1 Open spreadsheet application,
- 4.1.2 create spreadsheet files and enter numbers, text and symbols into cells according to information requirements
- 4.1.3 Enter **simple formulas and functions** using cell referencing where required
- 4.1.4 Correct formulas when error messages occur
- 4.1.5 Use a range of common tools during spreadsheet development
- 4.1.6 Edit columns and rows within the spreadsheet
- 4.1.7 Use the auto-fill function to increment data where required
- 4.1.8 Save spreadsheet to directory or folder

4.2 Customize basic settings:

- 4.2.1 Adjust page layout to meet user requirements or special needs
- 4.2.2 Open and view different toolbars
- 4.2.3 Change font settings so that they are appropriate for the purpose of the document
- 4.2.4 Change **alignment** options and line spacing according to spreadsheet **formatting features**
- 4.2.5 **Format** cell to display different styles as required
- 4.2.6 Modify margin sizes to suit the purpose of the spreadsheets
- 4.2.7 View multiple spreadsheets concurrently

4.3 Format spreadsheet:

- 4.3.1 Use formatting features as required
- 4.3.2 Copy selected formatting features from another cell in the spreadsheet or from another active spreadsheet
- 4.3.3 Use **formatting tools** as required within the spreadsheet
- 4.3.4 Align information in a selected cell as required
- 4.3.5 Insert headers and footers using formatting features
- 4.3.6 Save spreadsheet in another format
- 4.3.7 Save and close spreadsheet to **storage device**

4.4 Incorporate object and chart in spreadsheet:

- 4.4.1 Import an object into an active spreadsheet
- 4.4.2 Manipulate imported **object** by using formatting features
- 4.4.3 Create a chart using selected data in the spreadsheet
- 4.4.4 Display selected data in a different chart
- 4.4.5 Modify chart using formatting features

4.5 Create worksheets and charts

- 4.5.1 Worksheets are created as per requirement
- 4.5.2 Data are *entered*
- 4.5.3 **Functions** are used for calculating and editing logical operation
- 4.5.4 **Sheets** are formatted as per requirement.
- 4.5.5 **Charts** are created.
- 4.5.6 Charts/ Sheets are previewed.

4.6 Print spreadsheet:

- 4.6.1 Preview spreadsheet in print preview mode
- 4.6.2 Select basic printer options
- 4.6.3 Print spreadsheet or selected part of spreadsheet
- 4.6.4 Submit the spreadsheet to **appropriate person** for approval or feedback

5. Operate Presentation Package:

5.1 Create presentations:

- 5.1.1 Open a presentation package application and create a simple design for a presentation according to organizational requirements
- 5.1.2 Open a blank presentation and add text and graphics
- 5.1.3 Apply existing styles within a presentation
- 5.1.4 Use presentation template and slides to create a presentation
- 5.1.5 Use various **illustrations** and **effects** in presentation
- 5.1.6 Save presentation to correct directory

5.2 Customize basic settings:

- 5.2.1 Adjust display to meet user requirements
- 5.2.2 Open and view different **toolbars** to view options
- 5.2.3 Ensure **font settings** are appropriate for the purpose of the presentation
- 5.2.4 View multiple slides at once

5.3 Format presentation:

- 5.3.1 Use and incorporate organizational charts, bulleted lists and modify as required
- 5.3.2 Add **objects** and manipulate to meet presentation purposes
- 5.3.3 Import **objects** and modify for presentation purposes
- 5.3.4 Modify slide layout, including text and colors to meet presentation requirements
- 5.3.5 Use **formatting tools** as required within the presentation
- 5.3.6 Duplicate slides within and/or across a presentation
- 5.3.7 Reorder the sequence of slides and/or delete slides for presentation purposes
- 5.3.8 Save presentation in another **format**
- 5.3.9 Save and close presentation to disk

5.4 Add slide show effects:

- 5.4.1 Incorporate preset animation and multimedia effects into presentation as required to enhance the presentation

- 5.4.2 Add slide transition effects to presentation to ensure smooth progression though the presentation
- 5.4.3 Test presentation for overall impact
- 5.4.4 Use onscreen navigation tools to start and stop slide show or move between different slides as required

5.5 Print presentation and notes:

- 5.5.1 Select appropriate print format for presentation
- 5.5.2 Select preferred slide orientation
- 5.5.3 Add notes and slide numbers
- 5.5.4 Preview slides and spell check before presentation
- 5.5.5 Print the selected slides and submit presentation to appropriate person for feedback

6. Access Information using Internet and electronic mail

6.1 Access resources from internet

- 6.1.1 Appropriate internet **browsers** are selected and installed
- 6.1.2 Internet browser is opened and web address / URL is written/selected in /from address bar to access **information**.
- 6.1.3 **Search engines** are used to access information
- 6.1.4 Video / Information are Shared /downloaded / uploaded from / to web site/**social media**.
- 6.1.5 **Web based resources** are used.
- 6.1.6 Netiquette' (or web etiquette) principles are searched and followed

6.2 Use and manage Electronic mail

- 6.2.1 **Email services** are identified and selected to create a new email address
- 6.2.2 Email account is created
- 6.2.3 Document is prepared, attached and sent to different types of recipient.
- 6.2.4 Email is read, forwarded, replied and deleted as per requirement.
- 6.2.5 Custom email folders are created and **manipulated**
- 6.2.6 Email message is printed

OBJECTIVES

- To acquaint with the stoichiometrical dimensions and calculations. .
- To provide understanding of process variables i.e. temperature, pressure, volume, density, specific gravity, viscosity and their stoichiometrical calculations.
- To develop an understanding of fundamental scientific concepts of molecular units.
- To be able to understand the compositions of mixtures and solutions; P-V-T relations of gases.

SHORT DESCRIPTION

Stoichiometrical dimensions and calculations, Process variables, Molecular Units, Composition of mixtures and solutions, PVT relations of gases, Partial Pressure and partial volume.

DETAIL DESCRIPTION**Theory :****1. Stoichiometrical dimensions.**

- 1.1. Define the term Stoichiometry.
- 1.2. Define unit of dimension.
- 1.3. Define units of measurement.
- 1.4. Explain systems of units of measurement.
- 1.5. Describe standard meter, standard mass and standard second.

2. Dimensional equation

- 2.1 Define dimension.
- 2.2 Define dimensional equations.
- 2.3 State different system of dimensions.
- 2.4 Describe absolute system of dimension, gravitational system of dimension and English Engineering system of dimension.
- 2.5 Relations of different system of dimensions.

3. Conversion factor.

- 3.1 Define units of conversion.
- 3.2 Define conversion factor.
- 3.3 State the table of conversion factors of length, mass, volume, pressure, power and energy.
- 3.4 Solve the problem of conversion factors from one form of unit to another form.

4. Density and Specific gravity

- 4.1 Define the terms density and specific gravity.
- 4.2 Understand the units of density.
- 4.3 Deduce the relation between density and specific gravity.
- 4.4 Describe the specific gravity measuring instrument (Hydrometer, Pycnometer)
- 4.3 Explain the different scales of specific gravity: API Scale, Baume scale and Twaddle Scale.
- 4.5 Solve the problems on specific gravity and density.

5. Heat and temperature

- 5.1 Define heat and temperature.
- 5.2 Explain the systems of temperature measurement.
- 5.3 Describe scales of temperature.
- 5.4 Deduce the relations of temperature scales.
- 5.5 Solve the problems on thermometry.

6. Pressure

- 6.1 Define pressure

- 6.2 State the units of pressure.
 - 6.3 Define atmospheric pressure, gauge pressure and absolute pressure.
 - 6.4 Explain the relations of atmospheric pressure, gauge pressure and absolute pressure.
 - 6.5 Describe measurement of pressure by-Bourdon's tube type pressure gauge, Manometer and Barometer.
 - 6.6 Explain pressure, density and height relationship ($P = h\rho \frac{g}{g_c}$)
 - 6.7 Solve the problems on pressure.
- 7. Viscosity of fluid**
- 7.1 Explain the term viscosity.
 - 7.2 Derive the equation of viscosity, $\mu = \frac{FL}{VA}$
 - 7.3 Describe classification of viscosity.
 - 7.4 Explain the units of viscosity.
 - 7.5 Describe the measurement of viscosity.
 - 7.6 Solve the problems related to viscosity.
- 8. Molecular Units**
- 8.1 Explain atomic weight and molecular weight.
 - 8.2 Define gram-atom, kg-atom and gram-mole, kg-mole.
 - 8.3 State Avogadro's number.
 - 8.4 Discuss Avogadro's hypothesis.
 - 8.5 State Standard Temperature and Pressure (STP) and Normal Temperature and Pressure (NTP)
 - 8.6 Solve the problems on molecular units.
- 9. Solutions and mixtures**
- 9.1 Define solution and mixture.
 - 9.2 State saturated and unsaturated solution.
 - 9.3 Discuss classification of solution.
 - 9.4 Explain solubility.
 - 9.5 Describe concentration of solution and mixtures.
 - 9.6 Solve problems related to solution and mixture.
- 10. Ideal gas law, Partial pressure and Partial volume of gases.**
- 10.1 State ideal and real gases with properties.
 - 10.2 Deduce the molar volume and molar weight of gases.
 - 10.3 Explain Vander Waal's equation for real gases.
 - 10.4 Define partial pressure and partial volume of gases.
 - 10.5 Explain Dalton's law of partial pressure.
 - 10.6 Explain Am agate's law of partial volume.
 - 10.7 Solve problems related to real gas, partial pressure and partial volume.

Practical :

1. Solve problems on stoichiometrical dimensions and conversion of units.
2. Solve problems on conversion of temperature from one scale to another.
3. Measure temperature by using mercury in glass thermometer.
4. Measure pressure by using Bourdon tube pressure gauge.
5. Solve problems on conversion of pressure from one form of unit to another.
6. Measure specific gravity of water/milk by using hydrometer/ lactometer.
7. Measure viscosity by using glass viscometer/ digital Viscometer.
8. Solve problems related to concentration of solution (such as mass%; mole%; molality; morality; normality etc.)
9. Solve problems on pressure, volume and temperature (PVT) relationships from a given set of data.
10. Solve problems on partial pressure, partial volume, mole%, volume% and mass% of ideal gases.

REFERENCE BOOKS

1. Stiochiometry – by -BI Bhatt & SIM Vora
2. An Introduction to Chemical Engineering – by -Little John.
3. Basic Stoichometry – by -BTEB.

OBJECTIVES

- To be able to understand Safety in Chemical Industrial.
- To be able to understand Hygiene and sanitation.
- To provide understanding Hazard.
- To provide understanding Housekeeping.
- To provide understanding Safety inspection.
- To be able to understand Accident.
- To build fundamental knowledge on Fire Prevention.
- To provide understanding First Aid.
- To be able to understand Lab Management.
- To be able to safety training.

SHORT DESCRIPTION

Safety; Hygiene and sanitation; Hazard; House Keeping; Safety inspection; Accident; Fire prevention; First Aid; Lab management and Safety training.

1. Introduction to Safety in Chemical Industry.

- 1.1 Define Safety.
- 1.2 Describe general safety rules and legislative.
- 1.3 Explain importance of industrial safety.
- 1.4 State safety in chemical industry.
- 1.5 Describe safe procedure and practice in modern chemical industry.
- 1.6 Keeping safe and healthy working place.

2. Understand basic concept of hygiene and sanitation.

- 2.1 Define hygiene, sanitation and cleaning.
- 2.2 Explain personal hygiene, PPE and OSH.
- 2.3 State hand washing procedure.
- 2.4 Describe pest control.
- 2.5 Explain chemical waste disposal.

3. Understand basic concept of Hazard

- 3.1 Define hazard.
- 3.2 Describe different types of hazard.
- 3.3 Mention different sources of hazards.
- 3.4 Explain the precautions of hazard.
- 3.5 State hazard checklist.
- 3.6 Define HACCP.

4. Understand the concept of House keeping

- 4.1 Define housekeeping.
- 4.2 Mention healthy environment in industry.
- 4.3 State the causes of unhealthy environment.
- 4.4 Explain benefits of healthy environment in Chemical industry.
- 4.5 Explain types of cleaning and cleaning equipments.
- 4.6 Explain cleaning and sanitizing agent.
- 4.7 Describe cleaning procedure of chemical plant floor and equipment.

5. Understand basic concept of Safety inspection

- 5.1 Define inspection.
- 5.2 Explain types of inspection.
- 5.3 Monitoring personal hygiene procedure.
- 5.4 Identify inspection of equipment and tools.

5.5 Explain recording and reporting of inspection.

6. Understand Industrial Accident

- 6.1 Define accident.
- 6.2 Explain types of accident.
- 6.3 Explain effect of accident.
- 6.4 Mention the causes of accident.
- 6.5 Explain the importance of investigation of accident.
- 6.6 Explain reasons of accidents.
- 6.7 State the unsafe condition of work place.

7. Understand Fire prevention

- 7.1 Define fire and fire prevention.
- 7.2 Identify the types of fire.
- 7.3 Explain the causes of fire.
- 7.4 Describe the fire prevention.
- 7.5 Identify firefighting equipment.
- 7.6 State the operation process of fire extinguisher.

8. First Aid

- 8.1 Explain first aid and first aid kit.
- 8.2 Describe importance of first aid.
- 8.3 State illness and incident.
- 8.4 Explain causes of emergencies where first aid is needed.
- 8.5 State the corrective actions of illness and incidents.

9. Lab/workshop Management.

- 9.1 Define lab/workshop management.
- 9.2 Define safety management system.
- 9.3 Explain function of a lab/workshop supervisor/manager.
- 9.4 Explain the qualities of a good supervisor/manager.
- 9.5 Explain the layout of a lab including equipment room, store room, staff room etc.

10. Safety training.

- 10.1 Define safety training.
- 10.2 Explain necessity of safety training.
- 10.3 Describe effects of posturing, meeting, booklet, film, video, slides regarding safety concern.
- 10.4 Describe fire fighting training.
- 10.5 Importance of fire service for industry.

PRACTICAL

- 1. Demonstrate and practice hand washing procedure.
- 2. Identify hazard in your work place using checklist.
- 3. Identify chemical, biological and physical hazards during chemical processing and storage.
- 4. Operate a fire extinguisher.
- 5. Demonstrate hygiene practice when handling, preparing of chemical product.
- 6. Practice cleaning of plant floor and equipment.
- 7. Demonstrate and apply first aid kit.
- 8. Participate and observe a fire training/rehearsal arrange by fire service.

Reference Book:

- 1. Industrial Safety- Blake.
- 2. Critical Aspects of Safety and loss prevention- Trevor A Kietz.
- 3. Industrial Maintenance and Management- Srivastava.
- 4. Food Safety Hand Book- Ronald H. Schmidt and Gary E. Rodrick.
- 5. How to Implement a food safety Plant, Food and Environmental Hygiene Department, www.fehd.gov.hk